

# Assembly Instructions: 3602-M1L (Duncan)

## IMPORTANT:

- ALL INSTALLATION WORK SHOULD BE DONE BY ACCREDITED PROFESSIONAL.
- SHUT OFF POWER SUPPLY AT FUSE OR CIRCUIT BREAKER!
- USE ONLY THE SPECIFIED BULBS. DO NOT EXCEED THE MAXIMUM WATTAGE!

For Customer Service, please contact the place of purchase.

## PREPARING FOR INSTALLATION

Remove all of the contents from the carton. See the important notes above. Shut off the power at the circuit breaker and completely remove the old fixture from the ceiling, including the old mounting strap.

1. From the parts bag remove the mounting strap assembly. One end of nipple (F) should be attached to mounting strap (A) with washer (C) and hex nut (D) in place. The other end should have canopy loop (H) attached. Attach mounting strap (A) to the junction box using mounting screws (B) and a screwdriver. Tighten securely.
2. Unscrew canopy loop collar (I) from canopy loop (H). Pass canopy (G) over the mounted canopy loop to test the height. Approximately half of the canopy loop's exterior threads should be exposed, and the canopy loop collar should fit snugly onto the canopy loop. Remove canopy (G) and adjust the height of nipple (F) and canopy loop (H) until the desired height is reached.

## ASSEMBLING THE FIXTURE

3. By measuring, determine the correct amount of chain (J) needed for proper hanging height. To lengthen the fixture, add additional chain (contact the place of purchase to order). To shorten the fixture, add at least 8 to 10 inches of wire to the desired length and trim the wires. Open and slide any excess chain links (J) off the fixture's wires to discard.
4. Connect chain connectors (K) to each end of chain (J) before using the chain connectors to connect one end of chain (J) to canopy loop (H) and the other end to top loop (L).
5. Pull the fixture's wires through the top loop and up through chain (J) (every three links or so). Carefully slide canopy loop collar (I) and canopy (G) onto the chain/wire.

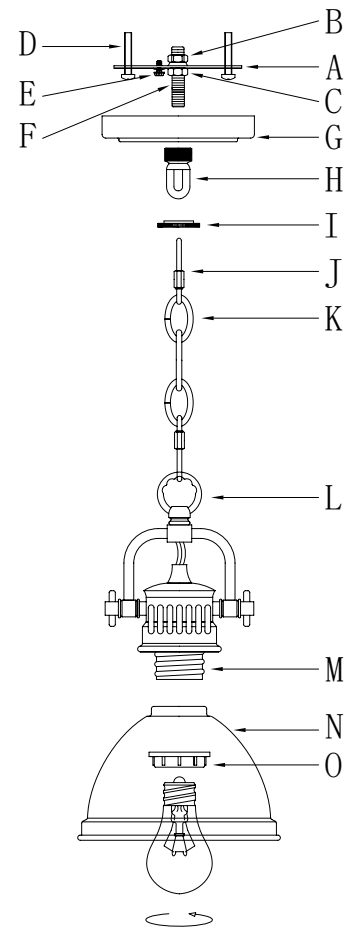
## CONNECTING THE WIRES

6. Have an assistant support the fixture's weight while completing the wiring. Refer to the wiring diagram and attach the fixture's wires to the power supply wires from the junction box. Connect Hot to Hot, Neutral to Neutral, and Ground to Ground. Twist the ends of the wire pairs together, and then twist on a wire connector. Make sure all twists are in the same direction. If there is no house ground wire coming from the junction box, locate ground screw (E) on the mounting bracket/mounting strap and wrap the fixture's ground wire around the ground screw. Use a screwdriver to tighten the top of ground screw (E) onto the wires and into the mounting bracket/mounting strap. Tuck the wires into the junction box.

## FINISHING THE INSTALLATION

7. Push canopy (G) up to the ceiling and slide canopy loop collar (I) up beneath the canopy. Tightly thread canopy loop collar (I) onto canopy loop (H) to secure canopy (G) in place.
8. Slide shade (N) over socket (M) and lock in place with socket ring (O). Install light bulbs (not provided). Do not exceed the maximum recommended wattage.

Your installation is complete. Turn on the power and test the fixture.



How to Identify the Fixture's Wires			House Wires	
Hot	Neutral	Ground	Hot	Neutral
Smooth	Ribbed	Bare Metal, Green, or Green Inner Thread	Hot	Neutral
Black	White		Ground	
Black Inner Thread	White Inner Thread			

The wiring diagram shows the connection of fixture wires to house wires. The fixture wires are labeled Hot, Neutral, and Ground. The house wires are labeled Hot, Neutral, and Ground. The diagram shows the Hot wire connected to the Hot wire, the Neutral wire connected to the Neutral wire, and the Ground wire connected to the Ground wire. The fixture wires are shown being twisted together and connected to the house wires.

## CLEANING TIPS

Treat the fixture gently! Regular cleaning will reduce the need for deep cleaning. For regular cleaning, turn off the light and wipe down the fixture with a clean lint-free cotton or microfiber cloth. Never spray cleaner directly onto the fixture.